

# Associate Fellow, Community Impact

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## Organizational Overview

For the last 40 years, Southface has been a leader in the research, design, and implementation of a regenerative economy for the Southeast. We are a group of change makers with a laser-focus on generating the outcomes that lead to *vibrant, healthy communities for all*.

## Community Impact Team Overview

The Community Impact Team works towards ensuring that economic and environmental benefits are shared equitably and that all people have access to healthy, affordable and resilient communities. We strive to partner with others to create more equitable, regenerative places and spaces in the built environment in working toward “The Beloved Community . . . in which all people can share in the wealth of the earth.”

## What you'll be doing for the greater good

Specific responsibilities include, but are not limited to:

- Perform research, gather and format data, perform analyses and write reports/summaries for sustainability policy and planning and community engagement initiatives
- Assist with the development of presentations, educational materials, grant applications and proposals
- Assist with program administration and coordination with external partners such as TransFormation Alliance members, Energy Efficiency for All-Georgia Coalition partners, Atlanta Regional Commission, City of Atlanta, Georgia Power, Georgia Tech, MARTA, West Atlanta Watershed Alliance, WonderRoot and internal cross-team staff
- Coordinate and participate in community engagement, education and partnership activities
- Lead tours of our demonstration facility
- Provide front-line customer service to clients and visitors
- Assist with event management for our monthly Sustainable Atlanta Roundtable, Solstice member events and our annual Greenprints Conference

## We'll help you grow

Our fellowship program provides a substantive learning experience that allows our emerging leaders to explore career options and to develop professional skills in the fields of sustainability, building sciences and nonprofit management. Southface offers several professional development opportunities, which may vary depending on your skill set, your role on the team and the timing of training delivery dates.

- Networking with a variety of cross-sector partners and organizations
- Effective and authentic community engagement and partnership practices

### Southface

241 Pine Street NE, Atlanta, Georgia 30308 • PHONE 404/872-3549, FAX 404/872-5009 • [www.southface.org](http://www.southface.org)

- Written and verbal communications skills from public speaking, meeting facilitation and internal communications with staff and media platforms
- Grant and proposal writing
- Internal and external opportunities for continuing education

### How we know you're a great match

- Requires 6-month commitment, Monday through Friday, 25 to 30 hours per week, starting May 2018
- Passion for equity as it relates to the sustainability and resilience of the built environment
- Desire to cultivate authentic and lasting community partnerships for more effective and equitable outcomes in relation to the Southface mission and vision
- Strong written and verbal communication skills
- Collaborative and positive demeanor that builds up the team
- Commitment to Southface mission, aka, saving the world
- Valid driver's license is required 'cause we can't bike everywhere (yet)

### Physical Requirements

Ability to carry 35 pounds, which may involve carrying project materials including program signs, presentation materials and equipment, such as a projector.

### Compensation and Benefits

- \$14.50 per hour
- 403(b) retirement plan
- Continuing education and professional development
- Flexible work schedule
- Organizational culture that highly values the contributions and character of its employees

### Hours of Work

25–30 hours per week, Monday through Friday, 9:00AM—5:30PM, with flexible options. Occasional weekend or evening hours.

### How to Apply

Respond via email with a cover letter, two-page (maximum) resume and writing sample to [emergingleaders@southface.org](mailto:emergingleaders@southface.org) with “Community Impact Associate Fellow” in the subject line. **Please, no telephone inquiries.**

**Pre-employment background checks are conducted on final candidates.  
Southface is an Equal Opportunity Employer.**