



Certifications Project Manager, Commercial Sustainability Services

Are you using your superhero powers for good? Do you save the world a little more every day with your knowledge of sustainability? Would you like to join a band of mission-driven heroes? Southface works where the action and need are greatest – that unique intersection of the built environment, the natural environment and our social fabric. And, we need you to help us save the world.

What you'll be doing for the greater good

- Administer the submittal process of multiple certification programs, such as LEED, EarthCraft Light Commercial, EarthCraft Sustainable Preservation and BitBuilding, which will include charrette facilitation, design consulting, documentation, building testing and client support
- Consult on sustainability related issues with a variety of building types and clients
- Participate in the creation and refinement of services to be offered by the Commercial Sustainability Services team
- Participate in across programs with other Southface teams to provide relief support and diversity in work
- Share far and wide the good news of high performance, and ultimately regenerative, practices

How we know you're a great match

- Bachelor's degree required. Heroes without a college degree and five years of relevant experience may also be a great match.
- Ability to read construction documents/drawings
- Knowledge of MEP systems and sustainability strategies
- Knowledge of general construction terms and processes
- LEED Accredited Professional
- Experience managing multiple project certifications
- Experience with meeting facilitation
- Demonstrated leadership skills
- Strong written and verbal communication skills
- Strong listening skills
- Collaborative and positive demeanor that builds up the team
- Commitment to Southface mission, aka, saving the world
- Can see and work with both the forest and the trees
- Take the mission very seriously, but your costume not so much
- Valid driver's license is required 'cause we can't bike everywhere (yet)

Physical Requirements

As a Southface superhero you may be out in the field. Performing fieldwork involves extensive navigation in and around construction sites, buildings, attics and sites, as well as climbing ladders. Therefore, an applicant must possess physical dexterity, endurance and balance to safely and effectively accomplish this work. And, no capes. They get caught in things.

Southface

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Benefits

Southface offers competitive health and benefits:

- Salary commensurate with experience
- 15 paid vacation days annually
- 10 paid holidays annually
- 8 paid sick days annually
- Excellent medical insurance benefits
- 403(b) retirement plan with company match
- Continuing education and professional development
- Flexible work schedule
- Organizational culture that highly values the contributions and character of its employees

Hours of Work

Monday through Friday, 9:00AM–5:30PM, with flexible options. Occasional weekend or evening hours.

How to Apply

Respond with a cover letter and resume to careers@southface.org with “CSS Certifications Project Manager” in the subject line. **Please, no telephone inquiries.**

Pre-employment background checks are conducted on final candidates. Southface is an Equal Opportunity Employer.