



Speaker Request Questionnaire

* required information

USGBC Atlanta Regional Chapter Speaker Request

Due to the volume of requests we receive, please assist us in understanding your needs by providing the following information. We will try to respond within one week of your request, but if a more urgent response is necessary, please contact Susie Spivey-Tilson at sspivey@tvsa.com.

Fax this completed form to:

404/872-5009

Attention: Kelly Gearhart

Thank you.

Contact Information

First Name*

Last Name*

Company Name*

Job Title

Email*

Address Line 1*

Address Line 2

City*

State*

ZIP*

Phone*

Business Phone*

How did you hear about us?

Additional Information

Date of presentation?* (mm/dd/yyyy)

Time of presentation?*

Length of presentation?*

Location including City and Venue*

Who is the audience expected to attend?*

How many people will attend*

Topic of presentation*

- LEED for New Construction
- LEED for Commercial Interiors
- LEED for Existing Buildings
- LEED for Core and Shell
- USGBC and LEED overview
- Other

If "other" what is the topic?

Will you be able to provide an honorarium?*

- Yes
- No
- Possibly

How much are you able to reimburse for travel and lodging?

\$ _____

Is there an exhibit or display booth associated with this request?*

- Yes
- No

Have you had contact with the USGBC Atlanta Chapter before?

- Yes
- No

With whom and when?